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| **Volunteers’ Management System: Quality Report** | | |
| Period | 1 Feb 2010 To 3 Mar 2010 | Status |
| Created By | Shobha B C | |
| Tasks assessed for Quality | | Percentage of Quality compliance with the standards |
| 1. Project plan. 2. Quality assurance plan. 3. Risk plan 4. Analysis Model | | 91% |
| 91% |
| 26% |
| NA |
| Quality activates performed   1. Reviews 2. Audits | | |
| Standards used   1. Standard Checklists are used for all the 4 activities. If the document checked satisfies the checklist corresponding percentage will be given to that document. All documents should be satisfied at least 90 % or above with the checklist for its acceptance. 2. The documentation standards’ from quality plan are been used. | | |
| Remarks  All the activities are in the acceptable standards except Risk plan and Analysis model. Quality check on Analysis Model was done but the management team has decided that the reviews/audits reflect will not be updated. | | |